

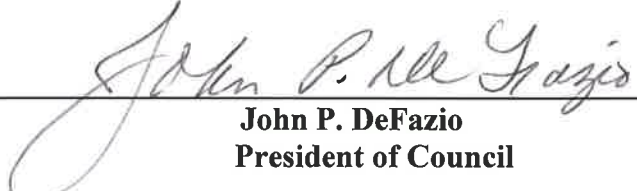
## APPOINTMENT

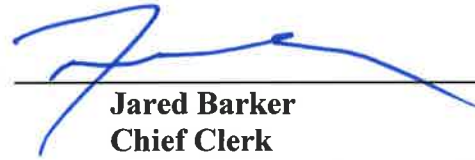
Approving the reappointment of Cynthia Moore to serve as a member of the Community Services Advisory Council for a term to expire on December 31, 2018.

**SPONSORED BY COUNTY EXECUTIVE FITZGERALD**

In Council MARCH 8<sup>th</sup>, 2016.

**Read and approved by Motion of Council.**

  
\_\_\_\_\_  
**John P. DeFazio**  
**President of Council**

Attest:   
\_\_\_\_\_  
**Jared Barker**  
**Chief Clerk**  
**Allegheny County Council**

COUNTY OF



ALLEGHENY

RICH FITZGERALD  
COUNTY EXECUTIVE

February 11, 2016

Honorable President and Members  
Allegheny County Council  
119 Courthouse  
Pittsburgh, PA 15219

RECEIVED  
ALLEGHENY COUNTY COUNCIL  
2016 FEB 11 AM 10:59  
*[Signature]*

Dear Members of Council:

Please find the attached resume of Cynthia Moore, whom I am recommending for reappointment to the Community Services Advisory Council.

The purpose of the Community Services Advisory Council is to advise allocation of resources, determine priorities, goals, plans, means for supporting local community action committees and other such organizations with shared and common goals. I am recommending that Ms. Moore serve another term to expire on December 31, 2018.

Ms. Moore is currently Agency Relations Director for the Greater Pittsburgh Community Food Bank. She received her master's in Social Work from California University of Pennsylvania.

I appreciate your consideration, and ask you to act on this appointment as quickly as possible. Ms. Moore will make herself available for review before the appropriate committee if members of Council wish to speak with her.

Sincerely,

Rich Fitzgerald  
Allegheny County Executive

**OFFICE OF THE COUNTY EXECUTIVE**

101 COURTHOUSE • 436 GRANT STREET • PITTSBURGH, PA 15219 • PHONE (412) 350-6500 • FAX (412) 350-6512  
WWW.ALLEGHENYCOUNTY.US • EXECUTIVE@ALLEGHENYCOUNTY.US

# Cynthia Moore

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440 Oliver Drive  
White Oak, PA 15131  
412-460-3663, ext 201 (daytime) or 412-872-4028 (evening)  
Email: [cmoore@pittsburghfoodbank.org](mailto:cmoore@pittsburghfoodbank.org)

## Education:

<b>California University of Pennsylvania, California PA</b>	2005
Master of Social Work Summa Cum Laude	
Bachelor of Science in Social Work	2003
Summa Cum Laude	

## Employment History:

<b>Greater Pittsburgh Community Food Bank</b>	1988--Present
Duquesne, PA 15110	

### **Agency Relations Director**

As Director of the Agency Relations Department I am responsible for building and maintaining community relationships by supporting the network of more than 400 charitable food assistance programs serving needy residents throughout Southwestern Pennsylvania. Those responsibilities include but are not limited to monitoring and evaluating programs for compliance with national service standards as set forth by America's Second Harvest and our organization, developing, communicating and enforcing Food Bank policies, program development, implementation and evaluation, providing technical assistance for new and existing programs including development of training conferences and workshops, identifying gaps in client services and developing strategies that address those gaps, hiring, training and evaluating department staff, development and oversight of the department's budget, serving on the Food Bank's management team to develop the strategic direction of the organization. I am also responsible for representing the organization in various public relations arenas and serving on organizational committees and with collaborating community based human service organizations.

<b>MARC, Inc.</b>	1986-1990
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500 Fifth Avenue  
McKeesport PA 15132  
Supervisor/Telephone Interviewer

Responsible for conducting consumer public opinion surveys for some of the nation's largest companies and institutions. Supervised, trained and evaluated the performance of employees on various aspects of the research projects.

<b>Paul J. Creary, M.D.</b>	1985--1986
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Braddock, PA 15104

### **Office Manager**

Responsibilities included overseeing all aspects of the general surgeon's medical practice including third party billing using the DSM—IV manual, accounts receivable and payable, scheduling surgical procedures and office visits, medical transcription and other general office functions.

<b>Montgomery Ward</b>	1982-1985
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West Mifflin, PA 15122

### **Commissioned Sales Person**

Responsibilities included sales, merchandise display and customer service. As a commissioned sales person I received numerous district recognition awards as an "Outstanding Salesperson" for exceeding sales quotas within the department.

## **Professional Affiliations and Associations**

- 2005--2006 Leadership Pittsburgh XXII
- 2003--2005 California University of Pennsylvania's Graduate Student Social Work Association (Treasurer)
- 2002-- Present National Association of Social Workers—Pennsylvania Chapter (PANASW)
- 2001-- Present National Association of Social Workers (NASW)
- 2001—Present Member, Phi Alpha National Social Work Honor Society (Beta Nu Chapter)

## **Awards & Honors**

- 2005 2005 Community Service Award presented by the Rankin Christian Center
- 2004 Outstanding Citizen Award presented by Mt. Olive First Baptist Church, Clairton
- 2001- 2005 Presidential Scholar for Outstanding Academic Performance
- 2002 Awarded, The Richard King Memorial Scholarship for Community Service
- 1999 Nominee, Greater Monongahela Valley Women of Achievement Award, McKeesport, PA

## **Community Service**

### **Sisters Place, Inc.**

Sisters for Sisters Place Female Mentoring Program (May 2005 – Present)

### **UPMC Braddock Senior Forum** (former member)

### **California University of Pennsylvania**

Phi Alpha National Honor Society Member (treasurer 2001-- 2002)

School of Social Work's Board of Advisors (member 2001-- 2002)

Social Work Student Association (member 1999 -- 2005)

### **Co-Founder of "McKeesport Shares"**

An affiliate of WorldShares an international organization promoting volunteerism

### **Allegheny County Community Services Advisory Council (CSAC)**

Board member for Allegheny County's Community Action Agency

Member & Treasurer (2002 – Present)

### **Computer Proficiencies**

Microsoft Office 2003 products, Outlook, Word, PowerPoint, Access, Excel and Publisher



# COUNTY OF ALLEGHENY

## OFFICE OF THE COUNTY COUNCIL

119 COURTHOUSE · 436 GRANT STREET  
PITTSBURGH, PA 15219  
PHONE (412) 350-6490 · FAX (412) 350-6499  
COUNCIL@COUNTY.ALLEGHENY.PA.US  
WWW.COUNTY.ALLEGHENY.PA.US/COUNCIL

March 14, 2016

Ms. Cynthia Moore  
440 Oliver Drive  
White Oak, PA 15131

Dear Ms. Moore:

This is to inform you that at the Regular Meeting of Allegheny County Council held on March 8, 2016 Council approved your reappointment to serve as a member of the Community Services Advisory Council, for a term to expire on December 31, 2018.

Congratulations on your reappointment and best of luck in this undertaking. We look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

Edward J. Kress, Appointment Review Committee Chair  
Allegheny County Council

cc: Marc Cherna, Director, Allegheny County Department of Human Services

EJK/sb