

Allegheny County Council

*436 Grant Street
Pittsburgh, PA 15219
Phone (412) 350-6490*



Meeting Minutes

Tuesday, June 11, 2019

4:00 PM

Conference Room 1

Committee on Budget and Finance

*Paul Klein, Chair; Sam DeMarco, Nick Futules, Bob Macey, Sue Means, John Palmiere
and Paul Zavarella, Members.*

I. Call to Order

The meeting was called to order at 4:05.

Invited Guests:

William D. McKain, CPA, County Manager or Designee(s)

Mary C. Soroka, Director, Budget and Finance or Designee(s)

Mr. McKain was present from the Office of the County Manager.

Ms. Soroka and Mr. Lentz were present from the Department of Budget & Finance.

Ms. Roka and Mr. Barker were present from the Office of County Council.

II. Roll Call

Members Present: 1 - Paul Klein

Members Absent: 3 - Sam DeMarco ,Nick Futules and John Palmiere

Members Phone: 2 - Bob Macey and Sue Means

III. Approval of Minutes

[11116-19](#)

Motion to approve the minutes of the Committee on Budget and Finance meeting held on May 15, 2019.

**A motion was made by Means, seconded by Macey, that this matter be Passed.
The motion carried by a unanimous vote.**

IV. Agenda Items

Resolutions

[11113-19](#)

A Resolution ratifying certain year-end transfers pursuant to Section 805.03 of the Administrative Code

Sponsors: Chief Executive

At the request of the Chair, the clerk read the title of the bill and Mr. McKain summarized its provisions, noting that the Council appoints the intradepartmental transfer committee each year in order to accomplish the adjustments necessary to balance the budget. Mr. McKain noted that the total approved budget was just over \$905 million, summarized the County's recent bond rating upgrade, and noted that the general fund balance had risen by \$4.9 million, to roughly \$88.5 million at the end of 2018, with the unassigned fund balance up by just under \$2 million to approximately \$50.5 million at the close of 2018. Mr. McKain indicated that the interdepartmental transfers amounted to only 2.4% of the total budget, with intradepartmental transfers amounting to 1.45%.

Mr. McKain explained the notation system used in the attachment delineating the transfers and discussed some of the factors that can change throughout the year that require fiscal adjustments. By way of example, Mr. McKain noted Emergency Services had some unexpected position vacancies due to the move of the office, and some

funding had to be moved in order to accommodate the new hires. Mr. McKain also highlighted that unbudgeted grant receipts during the course of the fiscal year generally leads to unanticipated expenditures, which show up as transfers for the purposes of this bill, and that things like harsh winters or extensive landslides can cause unanticipated expenditures.

In response to a question from the Chair, Ms. Soroka noted that the need for expenditures can shift on a day-to-day basis, and that she regards it as important to maintain frequent contact with the departments in order to monitor and provide for those changing needs.

In response to questions from Mr. Macey, Mr. McKain noted that the accounting system that the County uses requires that even de minimis adjustments be accounted for, and that the greatest adjustment would be within DHS, due to the receipt of significantly more revenues from the Commonwealth and Federal governments than anticipated.

In response to questions from Ms. Means, Mr. McKain and Mr. Lentz detailed the additional costs of approximately \$100,000 occasioned by the need for increased security due to protests that were not anticipated at the start of the year, and Ms. Soroka discussed the position of the Kane Hospitals in relation to their 2018 budgets.

A motion was made by Macey, seconded by Means, that this matter be Affirmatively Recommended. The motion carried by a unanimous vote.

V. Adjournment

The meeting was adjourned at 4:19.