

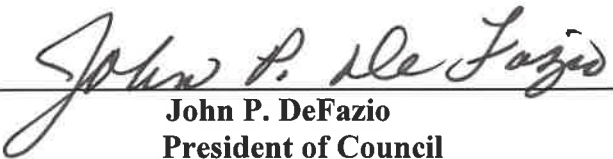
## APPOINTMENT


Approving the appointment of Lynn Sirinek to serve as a member of the Area Agency on Aging Advisory Council for a term to expire on December 31, 2019.

**SPONSORED BY COUNTY EXECUTIVE FITZGERALD**

In Council APRIL 19<sup>th</sup>, 2017.

**Read and approved by Motion of Council.**

  
\_\_\_\_\_  
**John P. DeFazio**  
**President of Council**

Attest:   
\_\_\_\_\_  
**Jared Barker**  
**Chief Clerk**  
**Allegheny County Council**

RECEIVED  
ALLEGHENY COUNTY COUNCIL

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COUNTY OF



ALLEGHENY

**RICH FITZGERALD**  
COUNTY EXECUTIVE

March 30, 2017

Honorable President and Members of Council  
Allegheny County Council  
119 Courthouse  
Pittsburgh, PA 15219

Dear Members of Council:

Please find the attached resume of Lynn Sirinek, whom I am recommending for appointment to the Area Agency on Aging Advisory Council.

The Area Agency on Aging Advisory Council was established by the Board of Commissioners to monitor, evaluate, and comment on all plans, programs, and community actions which affect older citizens as well as represent their interests to public officials and agencies. I am recommending Ms. Sirinek serve a three-year term expiring on December 31, 2019.

Ms. Sirinek is currently the Vice- President of Philanthropy at Family Hospice and Palliative Care. She holds a bachelor's degree from the Pennsylvania State University and has completed graduate work at Ohio State University.

I appreciate your consideration of Ms. Sirinek and ask that you act on this appointment as quickly as possible. Ms. Sirinek will make herself available for review before the appropriate committee if members of Council wish to speak with her.

Sincerely,

Rich Fitzgerald

**OFFICE OF THE COUNTY EXECUTIVE**

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Lynn Helbling Sirinek  
220 Woodhaven Drive  
Pittsburgh, Pennsylvania 15228  
(412) 952-4598 (cell)  
(412) 572-8874 (work)  
[lhsirinek@yahoo.com](mailto:lhsirinek@yahoo.com)

## Summary of Qualifications

Progressively responsible positions in nonprofit management and leadership for more than 25 years. Candidate is a strategic, visionary thinker and leader, with experience in fundraising, program development, financial management, grantmaking, communications and public relations, government affairs and working with board and committee members. Skilled in fostering a culture of engagement for both staff and volunteers in working towards shared goals. Believes in leading through serving and remains committed to a career that is centered in the nonprofit sector.

## Employment Experience

**Vice President, Philanthropy**  
**Family Hospice and Palliative Care**  
**Pittsburgh, PA**  
[www.familyhospicepa.org](http://www.familyhospicepa.org)

**August 2013 – present**

Family Hospice and Palliative Care is a nonprofit organization providing compassionate, quality comfort care that enhances the lives of people with life-limiting illness and their families in a nine-county region of Western Pennsylvania. Established in 1980 through a collaboration of volunteers, health care and faith-based organizations, today Family Hospice serves more than 350 patients each day. Patients are cared for wherever they call home -- in one of the organization's two 12-bed inpatient centers, in a nursing home, a hospital, or in the patient's own home. Responsibilities include:

- Providing leadership to the organization's fundraising efforts, including annual giving, special events, corporate and foundation grantseeking, and planned giving
- Stewarding relationships with donors and creating opportunities to bring donors and prospects inside the Family Hospice circle of supporters
- Initiating the organization's education and community awareness activities, helping the region's citizens develop a greater understanding of hospice and end-of-life issues
- Supporting the efforts of the Community Advisory Committee which provides guidance, contacts, and support for Family Hospice's fundraising and public awareness activities
- Managing the financial aspects of the organization's fundraising programs

**Associate Director, Business Development and Planning**  
**RAND Corporation**  
**Pittsburgh, PA**  
[www.rand.org](http://www.rand.org)

**September 2002 – July 2013**

The RAND Corporation is a nonprofit, nonpartisan research organization that studies social and economic problems in education, child policy, health, criminal and civil justice, national security and international affairs. RAND opened its third major U.S. office in Pittsburgh in 2000. I was principally responsible for raising RAND's profile and developing a donor base in Southwestern Pennsylvania. My key responsibilities included:

- Creating RAND's external affairs strategies serving to increase the organization's business profile, strategic partnerships, and philanthropic support in the region
- Leading RAND's development activities in Pittsburgh, including launch of the *Conversations at RAND* series of issue briefings and the *RAND Dinner Club*
- Providing development support to the RAND Gulf States Policy Institute created following Hurricane Katrina; assisting the Institute in creating an advisory board comprised of key leaders from throughout the region
- Developing strong working relationships with elected and appointed government officials from the region on behalf of RAND's Pittsburgh office; registered as a lobbyist in the Commonwealth of Pennsylvania, 2004 – 2006
- Establishing new projects and initiatives, in cooperation with senior management
- Received 2004 President's Award for creative efforts to elevate RAND's profile and effectiveness in the Pittsburgh region by making new connections to the philanthropic, government, and business communities and devising new approaches for disseminating relevant RAND research findings. Received 2006 RAND Silver Merit Bonus Award for exceptional work helping establish the RAND Gulf States Policy Institute.

**President**  
**Ohio Grantmakers Forum**  
[www.ohiograntmakers.org](http://www.ohiograntmakers.org)

**2000 – August 2002**

**Executive Director**  
**Donors Forum of Ohio**  
**Columbus, Ohio**

**1988 – 2000**

Ohio Grantmakers Forum (OGF) – now known as Philanthropy Ohio – is a statewide membership association of nearly 200 private and family foundations, community foundations, corporate foundations and corporate giving programs, and other grantmaking public charities. OGF was formed in April 2000 as a result of the merger of the Donors Forum of Ohio, a statewide organization based in Columbus, and Grantmakers Forum, a similar organization serving grantmakers in Cleveland. The mission of Ohio Grantmakers Forum is to promote effective private sector philanthropy within the state. I began my affiliation with Donors Forum in 1988 as the organization's first staff person. During my 14-year tenure, the number of members tripled, services and activities expanded, and a strong and inclusive governance structure was created. I identified the potential for a merger with a similar organization, supported the merger process, and led the new, consolidated organization successfully through its first two years of operations. Key responsibilities included:

- Providing leadership to the Board of Trustees in crafting a vision, seeking strategic partnerships, and responding to changing needs of the membership; managed the organization's governance structure involving 11 committees and over 90 volunteers
- Identifying emerging issues for deliberation and potential action by the board and membership
- Fostering learning and information sharing among members through conferences, workshops, member newsletters and on-line communications
- Representing Ohio grantmakers at statewide, national, and international meetings; frequent speaker at local, state, and national meetings about private philanthropy in Ohio and issues affecting the field
- Managing OGF staff (9 in Columbus and 2 in Cleveland) and consultants; raised funds through membership, grant support and earned income to finance the organization's operations
- Representing the interest of the membership by providing information and offering testimony on behalf of Ohio grantmakers before public policymakers including Members of Congress, the Ohio Legislature, and other elected and appointed officials; registered as a lobbyist in the State of Ohio

#### **Independent Consultant**

**March 1987 – January 1990**

Client services included: strategic planning; grant proposal development and review; funding source identification; special projects; marketing; program planning and evaluation; and training for nonprofit organizations and government agencies. Clients included:

Ohio Department of Health  
 Franklin County Mental Health Board  
 Greater Columbus Arts Council (numerous consultancies to small arts organizations)  
 Nonprofit Management Association (now known as the Alliance for Nonprofit Management)  
 League of Women Voters of Ohio  
 Ohio Department of Human Services

#### **Assistant Director**

**December 1985 – March 1987**

**Office of Sponsored Programs Development  
 The Ohio State University Research Foundation  
 Columbus, Ohio**

The Office of Sponsored Programs Development provides support and assistance to faculty members and administrators who are charged with seeking external financial support for graduate training, research, and programs at The Ohio State University. Key responsibilities included:

- Identifying funding sources and communicating funding opportunities to constituent faculty and staff. Principal constituencies included the College of Education, the Office of Women's Services, and components of the College of the Humanities
- Assisting faculty in proposal preparation and submission; critiqued proposals, developed budgets, and proposed funding strategies

- Meeting with potential sponsors and negotiating grant awards

**Director of Development** **December 1982 – November 1985**  
**CHOICES for Victims of Domestic Violence**  
**Columbus, Ohio**

**Grants Administrator** **April 1983 – December 1983**  
**Training Officer** **July 1979 – April 1983**  
**Ohio Department of Economic and**  
**Community Development**  
**Columbus, Ohio**

**Education**

**The Ohio State University**  
 Graduate work, School of Public Administration

**The Pennsylvania State University**  
 B.A. History

**Selected Professional and Community Involvements**

**Coro Center for Civic Leadership** 2003 – 2006  
 Trustee and Executive Committee member

**Grantmakers in Aging** 2002 -- 2004  
 Engagement Initiative Advisory Board

**Forum of Regional Associations of Grantmakers**  
 Board of Trustees 2002  
 Steering Committee, New Ventures in Philanthropy 1998 – 2003  
 Grantmaking Sub-Committee 1998 – 2004

**Foundation for Appalachian Ohio**  
 CEO Selection Committee 1999  
 Founding Steering Committee Member 1997 – 1999

**Council on Foundations**  
 Public Policy Task Force 1997 – 1999  
 Membership Committee 1992 – 1996

**Ohio Association of Nonprofit Organizations**  
 Founding Steering Committee Member and Chair 1990 – 1993  
 Board Member 1993 – 1996



# COUNTY OF ALLEGHENY

## OFFICE OF THE COUNTY COUNCIL

119 COURTHOUSE · 436 GRANT STREET  
PITTSBURGH, PA 15219  
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COUNCIL@COUNTY.ALLEGHENY.PA.US  
WWW.COUNTY.ALLEGHENY.PA.US/COUNCIL

April 20, 2017

Ms. Lynn Sirinek  
220 Woodhaven Drive  
Pittsburgh, PA 15228

Dear Ms. Sirinek:

This letter is to inform you that at the Regular Meeting of Allegheny County Council held on April 19, 2017 Council approved your appointment to serve as a member of the Area Agency on Aging Advisory Council for a term to expire on December 31, 2019.

We congratulate you on your appointment and wish you the best of luck in this undertaking. We look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

Edward J. Kress, Appointment Review Committee Chair  
Allegheny County Council

cc: Marc Cherna, Director, Allegheny County Department of Human Services  
Mildred E. Morrison, Administrator, AAA

EJK/sb