

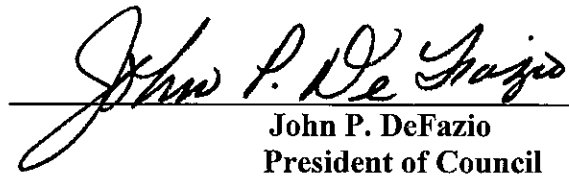
**APPOINTMENT**

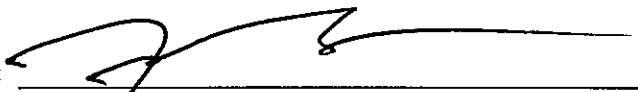
Approving the reappointment of Tonya B. Johnson to serve as a member of the Accountability, Conduct and Ethics Commission for a term to expire on December 31, 2020.

**SPONSORED BY COUNCIL PRESIDENT DEFAZIO**

In Council February 2<sup>nd</sup>, 2016.

Read and approved by Motion of Council.

  
\_\_\_\_\_  
John P. DeFazio  
President of Council

Attest:   
\_\_\_\_\_  
Jared Barker  
Chief Clerk  
Allegheny County Council

November 8, 2015

Mr. John DeFazio, President  
Allegheny County Council  
436 Grant Street, Room 119  
Pittsburgh, PA 15219

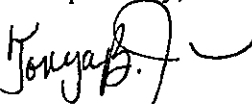
Dear Mr. DeFazio,

Please accept this letter as my sincere desire to be re-appointed to the Allegheny County Accountability, Conduct and Ethics Commission. Although my appointment was not confirmed until July 7, 2015, I have enjoyed my brief time spent on the Commission and look forward to completing an additional term.

I am an attorney licensed to practice law in the Commonwealth of Pennsylvania. As a practicing attorney, I am bound by a code of ethics, therefore, I not only know the rules of ethics as it applies to the law, but I live the code everyday as required by my profession. I have attached a copy of my resume as a reflection of my experience.

Thank you in advance for your consideration of my re-appointment. If you have any questions or concerns, please feel free to contact me at 412-535-2262 or [tonya.johnson@dinsmore.com](mailto:tonya.johnson@dinsmore.com).

Respectfully,



Tonya B. Johnson

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ALLEGHENY COUNTY COUNCIL  
2015 NOV 10 PM 3:24

# Tonya B. Johnson, Esq.

5100 Jane Street • West Mifflin, PA 15122 • 412-535-2262 • [tonyabjohnson@gmail.com](mailto:tonyabjohnson@gmail.com)

## PROFILE

Real Estate / Civil Litigation Attorney. A demonstrated history of making value-added contributions to organizations by exercising a sharp sense of business ethics, performing state and local advocacy, developing new initiatives, and building cross-functional partnerships and alliances that often require handling difficult situations and challenging players. Background includes Law, Title Work, Community Activism, Property Accounting and Internal Auditing.

## PROFESSIONAL EXPERIENCE

**DINSMORE & SHOHL, LLP**, Pittsburgh, PA **2015 - Present**  
*A law firm with a national practice founded in 1908.*

### **Associate Attorney**

Review and analyze completed title abstracts, identify the need for additional information and write title certification opinions in West Virginia.

- ❖ Research oil and gas title and leasehold ownership for clients.
- ❖ Prepare title opinions to assist energy clients

**STEPTOE & JOHNSON, PLLC**, Washington, PA **2014 - Present**  
A U.S. energy firm with core strengths in energy, labor & employment, litigation and transactional law.

### **Associate Attorney**

Review and analyze completed title abstracts, identify the need for additional information and write title certification opinions in Doddridge, Ritchie and Tyler Counties, West Virginia.

- ❖ Research oil and gas title and leasehold ownership for clients.
- ❖ Prepare title opinions to assist energy clients

**Abstractor II** **2012 - 2014**  
Completed title abstracts for clients in Doddridge, Ritchie and Tyler Counties, West Virginia.

- ❖ Researched court records regarding subject parcels and documented owners of surface, oil and natural gas.
- ❖ Compiled oil and gas leases, oil and gas assignments, estate and fiduciary documents to complete leasehold chains and ownership chains of title. Read farm, tax and drill maps and production reports and plot parcel legal descriptions to determine the accuracy of subject parcel and possible adjacent parcels that may be included in relevant leases. Organized said documents to be sent to attorneys for certification. Identified and obtained relevant documents.

**HOLLAND SERVICES**, Washington, PA **2010 – 2012**  
A stable provider of services to the traditional oil and gas industry and to emerging alternative energy sectors.

### **Title Examiner and Abstractor**

Analyzed oil and gas leases for relevant language and clauses, reviewed title abstracts, and prepared files to be sent to certifying attorneys. Performed titled abstracts for clients in Washington County, Pennsylvania and Harrison County, West Virginia.

- ❖ Created spreadsheets, reflecting pertinent oil / gas lease information; worked with clients to determine status of leases.
- ❖ Completed title abstracts, which included deeds, oil / gas leases, estate review and grantor property, and oil / gas lease owners to determine chain of ownership; also, included deed plot of parcels to match to tax maps. Prepared title abstract reports for distribution to certifying attorneys.

**INDEPENDENT CONSULTING** **2008 – 2010**

### **Legal Consultant**

Represented, counseled and advocated for community development corporations and community based organizations.

- ❖ Advised the Oak Hill Resident Council regarding partnership issues and community needs. Also, wrote a grant to begin a community garden.
- ❖ Assisted in grant writing with the Kingsley Association for various community-based programs and supervised youth job training programs for the organization.
- ❖ Represented government authority in various employment issues and proceedings before the EEOC, the PA Human Relations Commission, the Unemployment Compensation Appeals Referee and Board of Review. Saved this entity tens of thousands of dollars in unemployment payments.

# Tonya B. Johnson, Esq.

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- ❖ Disengaged client from a civil suit by leveraging knowledge of case law to persuade and convince attorney for the plaintiff to remove the client because there was no causal connection.

**MCKENNA LONG & ALDRIDGE LLP**, Washington, DC  
*An international law firm with public policy advisors.*

**2001 - 2003**  
(Summer Associate) **May - August, 2000**

## **Associate Attorney**

Prepared pleadings, counseled clients, performed investigatory work, conducted witness interviews and negotiated settlements. Researched and composed memoranda on legal topics. Served on Associates Committee as a liaison to Partners on matters of interest to both groups.

- ❖ Negotiated pro bono Settlement Agreement on behalf of a low-income tenant threatened with eviction. Correctly defined landlord culpability, identified, researched and presented a range of compromises. Achieved best possible conclusion to the threatened legal action: landlord agreed to move tenant.

## **EDUCATION**

**Juris Doctor**, Cum Laude, University of Pittsburgh School of Law, Pittsburgh, PA (2001)

*Honors:* Journal of Law and Commerce; K. Leroy Irvis Scholarship; Semester Honors; Community Service Award

**BS**, Magna Cum Laude, Major: Finance; Minor: Quantitative Business Analysis,

Robert Morris University, Coraopolis, PA (1990)

*Honors:* Mellon Bank Minority Scholarship; Alpha Tau Sigma Honors Fraternity.

## **PROFESSIONAL AFFILIATIONS**

Pennsylvania Bar Association (2001 – Present)  
District of Columbia Bar Association (2001 – 2007)  
Allegheny County Bar Association (2004 – 2009)

## **ADMITTED TO PRACTICE**

Pennsylvania (2001 - Present)  
District of Columbia (2001 - 2007)  
United States District Court for the District of Columbia (2001 – Present)  
United States District Court for the Western District of Pennsylvania (2004 – Present)

## **COMMUNITY AFFILIATIONS / PUBLIC SERVICE EXPERIENCE**

*Member of the Allegheny County Accountability, Conduct and Ethics Commission* 2015 – Present  
Participate in investigation of complaints regarding alleged unethical behavior by County officials and employees.

*Founding Board Member, Board Secretary, Western Pennsylvania Diversity Initiative (WPDI)* 2005 – 2014  
Active involvement in developing the mission, vision, organizational structure and program marketing. As subcommittee member, played a leading role in programming the Diversity Symposium, an educational component of the Diverse City Festival in August 2007.

*Member, Leadership Pittsburgh, Inc.* 2006 – 2007  
Participant in the Leadership Development Initiative program. Class project: committee-based collaboration with Urban Redevelopment Authority to revitalize a distressed community.

*Founding Director, Our World of Learning* 1995 – 2001  
Organized a tutorial program for elementary school children in the Duquesne School District. Worked with local school officials and various civic organizations to develop program and partnerships.

*Member, Junior League of Pittsburgh, Inc.* 2005 – 2009  
Committees: Membership Development, American Girl Fashion Show, and Community Assessment & Development.

## **AWARDS**

**Recognition:** Northside Leadership Conference's 24<sup>th</sup> Annual Dinner: Manchester Citizen Corporation Neighborhood Awardee, 2007; Proclamation: Pittsburgh City Council, 2007.



# JOHN P. DEFAZIO PRESIDENT

**OFFICE OF THE COUNTY COUNCIL**  
119 COURTHOUSE · 436 GRANT STREET  
PITTSBURGH, PA 15219  
PHONE (412) 350-6516 · FAX (412) 350-6499  
JOHN.DEFAZIO@ALLEGHENYCOUNTY.US  
[HTTP://WWW.ALLEGHENYCOUNTY.US/COUNCIL](http://www.alleghenycounty.us/council)

EXECUTIVE &  
GOVERNMENT  
REFORM  
COMMITTEES, CHAIR  
MEMBER OF:  
APPOINTMENT REVIEW  
MARKETING

February 4, 2016

Ms. Tonya B. Johnson, Esq.  
Steptoe & Johnson, PLLC  
5100 Jane Street  
West Mifflin, PA 15122

Dear Ms. Johnson:

This letter is to inform you that at the Regular Meeting of Allegheny County Council held on February 2, 2016 Council approved your reappointment to serve as a member of the Accountability, Conduct and Ethics Commission for a term to expire on December 31, 2020.

We congratulate you on your reappointment and look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

The Honorable John P. DeFazio  
President of Council

cc: Timothy Moury, Chair, Accountability, Conduct and Ethics Commission  
Laura Zaspel, Director, Allegheny County Department of Human Resources  
Bill Graham, Deputy Director, Allegheny County Department of Human Resources