

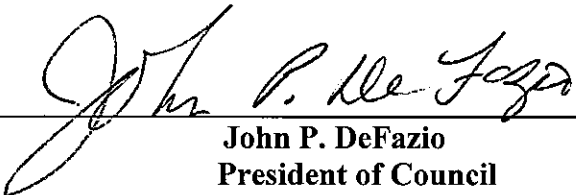
APPOINTMENT

Approving the reappointment of Regina Jones to serve as a member of the Community Services Advisory Council for a term to expire on December 31, 2018.


SPONSORED BY COUNTY EXECUTIVE FITZGERALD

In Council JUNE 7th, 2016.

Read and approved by Motion of Council.



John P. DeFazio
President of Council

Attest: 

Jared Barker
Chief Clerk
Allegheny County Council

COUNTY OF



ALLEGHENY

RICH FITZGERALD
COUNTY EXECUTIVE

May 5, 2016

RECEIVED
ALLEGHENY COUNTY COUNCIL
2016 MAY -5 AM 11:34

JA

Honorable President and Members
Allegheny County Council
119 Courthouse
Pittsburgh, PA 15219

Dear Members of Council:

Please find the attached resume of Regina Jones, whom I am recommending for reappointment to the Community Services Advisory Council.

The purpose of the Community Services Advisory Council is to advise allocation of resources, determine priorities, goals, plans, means for supporting local community action committees and other such organizations with shared and common goals. I am recommending that Ms. Jones serve a term to expire on December 31, 2018.

Ms. Jones is the Director of Partnerships for Family Support for the University of Pittsburgh's Office of Child Development. Additionally, Ms. Jones received her Masters of Science degree in Information Security and Assurance from Robert Morris University.

I appreciate your consideration, and ask you to act on this appointment as quickly as possible. Ms. Jones will make herself available for review before the appropriate committee if members of Council wish to speak with her.

Sincerely,

Rich Fitzgerald
Allegheny County Executive

OFFICE OF THE COUNTY EXECUTIVE

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1411

~~416~~ Delaware Ave

White Oak, PA 15131

412.654.7753

Redailey14@gmail.com

regina.j@pitt.edu

JONES, REGINA

OBJECTIVE To obtain a management position that will give me the opportunity to effectively utilize my expertise in Professional Development, Human Relations, Project Management, and Leadership.

SKILLS & ABILITIES Highly developed communication skills, verbal and written; strong leadership and management skills. Ability to explain complex concepts to a broad and diverse audience. Ability to build mutually respectful relationships and work collaboratively with and within multiple systems. Participate in local, regional and/or statewide committees and events. Ability to follow timelines and make and meet deadlines. Ability to analyze qualitative and quantitative data to produce user focus curriculum for multi-tiered professional development strategies.

Advanced skills and abilities, in using, Microsoft Products, setting up Web based Learning Management Systems (LMS)

EXPERIENCE **University of Pittsburgh, Office of Child Development**

DIRECTOR OF PARTNERSHIPS FOR FAMILY SUPPORT

January 2014 - Present

Manages the Partnerships for Family Support (PFS) program, including overall strategic direction, supervision of all program staff, and management of project goals and objectives. Establish and maintain primary relationships with public and private funders, community partners, lead agency and center staff, and parents. Provide leadership, management and supervision functions in order to ensure high quality services to all PFS stakeholders. Coordinate the training and technical assistance component of the program, including designing and coordinating a comprehensive county wide professional development program for collaborators both for the classroom and online (webinars); and managing resources (staff, consultants, budget) to implement the total project. Gathering data from curriculum facilitators and course participants, to utilize in a system of quality improvement.

Center for Urban Biblical Ministries, Geneva College

ADJUNCT FACULTY and LEARNING MANAGEMENT SYSTEMS SPECIALIST

January 2011 - Present

Provide group and individual training for students and Faculty on both Blackboard and Jenzabar eLearning. Facilitating courses to enhance students' knowledge in both the Human Services Track and Business Communications. Preparing Syllabi for students while incorporating multimedia tools within the course LMS to enhance students learning of course materials.

University of Pittsburgh, Office of Child Development

DIRECTOR OF TRAINING AND TECHNICAL ASSISTANCE (TA)

May 2007 - January 2014

Designed and develop curricula and institutional materials for family support and

other programs to be used in the classroom and online. Analyzed the effectiveness of curricula and recommended changes using best practices and evidence-based literature. Provided onsite support (TA) to not-for profit agency staff. Analyzed and aggregated data from a Management Information System to report to not-for profit stakeholders. Convened and facilitated meetings on identified topics. Acted as a facilitator and coach for participants completing a five month strength-based approach credentialing course.

**YMCA of Greater Pittsburgh, Homewood Brushton Family Support Center
PROGRAM DIRECTOR**

September 2003 – May 2007

Supervised a team of ten staff. Balanced a program budget of over one half million dollars. Sought out additional funds to support program development and collaboration. Analyzed program reports generated by a web based Management Information System to ensure program goals were met. Participated in a Quality Assurance committee for program improvement for Family Centers in Allegheny County. Provided training to both internal and external staff of Family Centers. Established and maintained collaborative relationships with various child development, school, and community partners and advocates to further enhance the development of self-reliance and positive, healthy outcomes for families in the Homewood Brushton Community.

**YMCA of Greater Pittsburgh, Homewood Brushton Family Support Center
ADMINISTRATIVE ASSISTANT DATA MANGER**

January 1999– September 2003

Maintained and secured client records, including hard and electronic versions, managed MS Access database system , developed and generated data specific queries for reporting purposes. Assuring program was stocked with necessary tools for functionality, client management, including email reminders. Assist with planning and execution of all society events. Management of summer interns including interviewing, tasks delegation, and scheduling. Installed and configured computer network equipment and devices including workstations, printers, servers, hubs, cable and other hardware. Installed and configured network and workstation operating and application software. Implemented procedures for monitoring and maintaining network performance including troubleshooting equipment, software and communication problems. Provided technical support to network users in the use of equipment and software. Maintained and recommended for purchase hardware in computer labs.

EDUCATION ROBERT MORRIS UNIVERSITY – INFORMATION SECURITY AND ASSURANCE, M.S.

Studies focused on ensuring and combating information systems threats and vulnerabilities using proper techniques and practices for securing good information security practices. Evaluated technical details of countermeasures and the appropriate use. Created deployment plans including impact and risk management

CARLOW UNIVERSITY – INFORMATION SYSTEMS MANAGEMENT, B.S.

Studies focused in database development, IT Project management, multimedia design, technical planning, and business case analyses. Created working prototype of websites and databases for projects and desktop applications.

References Available Upon Request



COUNTY OF ALLEGHENY

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June 8, 2016

Ms. Regina Jones
1411 Delaware Avenue
White Oak, PA 15131

Dear Ms. Jones:

This is to inform you that at the Regular Meeting of Allegheny County Council held on June 7, 2016 Council approved your reappointment to serve as a member of the Community Services Advisory Council, for a term to expire on December 31, 2018.

Congratulations on your reappointment and best of luck in this undertaking. We look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

A handwritten signature in cursive script that reads "Edward J. Kress".

Edward J. Kress, Appointment Review Committee Chair
Allegheny County Council

cc: Marc Cherna, Director, Allegheny County Department of Human Services

EJK/sb