OFFICE OF THE CHIEF EXECUTIVE



County of Allegheny

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February 16, 2006

Honorable President and Members Allegheny County Council 119 Courthouse Pittsburgh, PA 15219

Dear Council Members:

Please find the attached resume of Keith G. Kondrich, whom I am recommending for appointment to the Children Youth and Families Advisory Committee.

The Children Youth and Families Advisory Committee is responsible for reviewing and making recommendations pertaining to the county children and youth social service program and the operation of the county agency. I am recommending that Mr. Kondrich serve a three year term to expire on December 31, 2008.

Mr. Kondrich currently serves as the Executive Director of Beginning with Books, a 21-year old nonprofit organization focused on meeting the early literacy needs of low-income children throughout southwestern Pennsylvania. Prior to this, Mr. Kondrich held a variety of positions with Elderhostel.

I appreciate your consideration, and ask you to act on this appointment as quickly as possible. Mr. Kondrich will make himself available for review before the appropriate committee if members of Council wish to speak with him.

CC: Keith G. Kondrich