

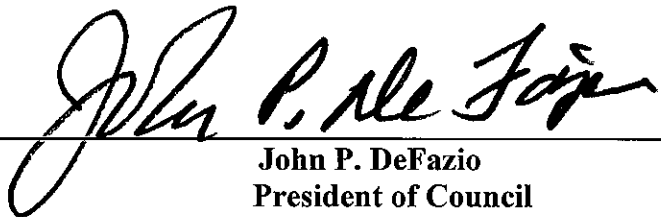
**APPOINTMENT**

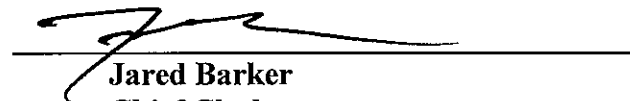
Approving the appointment of Tonya B. Johnson to serve as a Member of the Accountability, Conduct and Ethics Commission for a term to expire on December 31, 2015.

**SPONSORED BY COUNCIL PRESIDENT DEFAZIO**

In Council July 7<sup>th</sup>, 2015.

Read and approved by Motion of Council.

  
\_\_\_\_\_  
John P. DeFazio  
President of Council

Attest:   
\_\_\_\_\_  
Jared Barker  
Chief Clerk  
Allegheny County Council

August 13, 2014

Allegheny County Ethics Commission  
Timothy Moury, Chairperson  
ACE Commission  
119 Courthouse  
436 Grant Street  
Pittsburgh, PA 15219

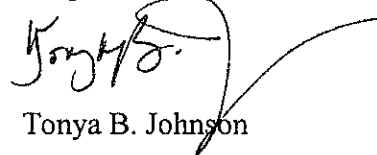
Dear Mr. Timothy Moury,

My name is Tonya B. Johnson and I am a resident of West Mifflin, Allegheny County. The purpose of this letter is to demonstrate my interest in the current opening on the Allegheny County Ethics Commission. I am an attorney licensed to practice law in the Commonwealth of Pennsylvania. I have attached a copy of my resume as it is a reflection of my experience.

As a practicing attorney, I am bound by a code of ethics, therefore, I not only know the rules of ethics as they apply to the law, but I live them everyday. Unlike most professions, an attorney is an attorney 24 hours a day, 7 days a week. I am confident that I have the qualifications to ensure that the ethical rules of the County are followed and that each complaint is fully and accurately investigated to arrive at a just conclusion.

Thank you in advance for considering me for the opening. If you have any questions or concerns, please feel free to contact me at 412-535-2262 or [tonyabjohnson@gmail.com](mailto:tonyabjohnson@gmail.com).

Respectfully,

A handwritten signature in black ink, appearing to read 'Tonya B. Johnson', with a long, sweeping flourish extending to the right.

Tonya B. Johnson

# Tonya B. Johnson, Esq.

5100 Jane Street • West Mifflin, PA 15122 • 412-535-2262 • [tonyabjohnson@gmail.com](mailto:tonyabjohnson@gmail.com)

## PROFILE

Real Estate / Civil Litigation Attorney seeks an **Associate** position. A demonstrated history of making value-added contributions to organizations by exercising a sharp sense of business ethics, performing state and local advocacy, developing new initiatives, and building cross-functional partnerships and alliances that often require handling difficult situations and challenging players. Background includes Law, Title Work, Community Activism, Property Accounting and Internal Auditing.

## PROFESSIONAL EXPERIENCE

**STEPTOE & JOHNSON, PLLC**, Washington, PA **2012 - Present**  
An U.S. energy firm with core strengths in energy, labor & employment, litigation and transactional law.

### **Abstractor II**

Reviews and analyzes completed title abstracts, identifies the need for additional information and writes title certification opinions. Completed title abstracts for clients in West Virginia.

- ❖ Research court records regarding subject parcels and documented owners of both surface and natural gas.
- ❖ Compiled oil and gas leases, oil and gas assignments, estate and fiduciary documents to complete leasehold chains and ownership chains of title. Read farm, tax and drill maps and production reports and plot parcel legal descriptions to determine the accuracy of subject parcel and possible adjacent parcels that may be included in relevant leases. Organize said documents to be sent to attorneys for certification. Identified and obtained relevant documents.

**HOLLAND SERVICES**, Washington, PA **2010 – 2012**  
A stable provider of services to the traditional oil and gas industry and to emerging alternative energy sectors.

### **Title Examiner and Abstractor**

Analyzed oil and gas leases for relevant language and clauses, reviews title abstracts, and prepared files to be sent to certifying attorneys. Performed titled abstracts for clients in Pennsylvania and West Virginia.

- ❖ Created spreadsheets, reflecting pertinent oil / gas lease information; work with clients to determine status of leases.
- ❖ Completed title abstracts, which included deed, oil / gas leases, estate review and grantor property, and oil / gas lease owners to determine chain of ownership; also, included deed plot of parcels and match to tax maps. Prepare title abstract reports for distribution to certifying attorneys.

**INDEPENDENT CONSULTING** **2008 – 2010**

### **Legal Consultant**

Represented, counseled and advocated for community development corporations and community based organizations.

- ❖ Advised the Oak Hill Resident Council regarding partnership issues and community needs. Also, wrote a grant to begin a community garden.
- ❖ Assisted in grant writing with the Kingsley Association for various community-based programs and supervised youth job training programs for the organization.

**SCHNADER HARRISON SEGAL & LEWIS**, Pittsburgh, PA **2004 – 2008**  
A law firm with a national and international practice spanning 40 areas of the law.

### **Associate Attorney**

Provided counsel to property owners and developers in commercial real estate transactions, and to community development corporations on a broad range of issues, including lobbying, regulatory approvals, project financing and establishing partnerships with other organizations and government.

- ❖ Played a principal role in driving completion of Phase Two of the Oak Hill Development in Pittsburgh: advised presidents of the development company charged with completing Phase II, and advised the Oak Hill Resident Council to refine and advance an evolving strategy vis-à-vis the Mayor, Housing Authority for the City of Pittsburgh and the University of Pittsburgh. Offered legal advice and support during successful year-long negotiations that finally confirmed detailed agreements, involving land development and community-oriented University of Pittsburgh services.
- ❖ Represented government authority in various employment issues and proceedings before the EEOC, the PA Human Relations Commission, the Unemployment Compensation Appeals Referee and Board of Review. Saved this entity tens of thousands of dollars in unemployment payments.
- ❖ Disengaged client from a civil suit by leveraging knowledge of case law to persuade and convince attorney for the plaintiff to remove the client because there was no causal connection.

**MCKENNA LONG & ALDRIDGE LLP**, Washington, DC  
*An international law firm with public policy advisors.*

2001 - 2003  
(Summer Associate) **May - August, 2000**

**Associate Attorney**

Prepared pleadings, counseled clients, performed investigatory work, conducted witness interviews and negotiated settlements. Researched and composed memoranda on legal topics. Served on Associates Committee as a liaison to Partners on matters of interest to both groups.

- ❖ Negotiated pro bono Settlement Agreement on behalf of a low-income tenant threatened with eviction. Correctly defined landlord culpability, identified, researched and presented a range of compromises. Achieved best possible conclusion to the threatened legal action: landlord agreed to move tenant.

**UNIVERSITY OF PITTSBURGH MEDICAL CENTER**, Pittsburgh, PA

**January - May, 2001**

Integrated, global health enterprise and one of the leading nonprofit health systems in the US.

**Law Clerk to Lazar Palnick**

- ❖ *Special Project.* Assisted in developing a uniform protocol for system hospitals testing for the presence of alcohol and drugs in persons suspected of driving under the influence. Developed a training program on the new protocol.

**ALCOA INC.**, Pittsburgh, PA

**May - August, 1999**

Leading producer of primary and fabricated aluminum and manager of alumina facilities.

**Summer Law Clerk**

- ❖ Researched issues and investigated discrimination claims through on-site interviews of witnesses.

**EDUCATION**

**Juris Doctor**, Cum Laude, University of Pittsburgh School of Law, Pittsburgh, PA (2001)

*Honors:* Journal of Law and Commerce; K. Leroy Irvis Scholarship; Semester Honors; Community Service Award

**BS**, Magna Cum Laude, Major: Finance; Minor: Quantitative Business Analysis,

Robert Morris University, Coraopolis, PA (1990)

*Honors:* Mellon Bank Minority Scholarship; Alpha Tau Sigma Honors Fraternity.

**PROFESSIONAL AFFILIATIONS**

Pennsylvania Bar Association (2001 – Present)  
District of Columbia Bar Association (2001 – 2007)  
Allegheny County Bar Association (2004 – 2009)

**ADMITTED TO PRACTICE**

Pennsylvania (2001 - Present)  
District of Columbia (2001 - 2007)  
United States District Court for the District of Columbia (2001 – Present)  
United States District Court for the Western District of Pennsylvania (2004 – Present)

**COMMUNITY AFFILIATIONS / PUBLIC SERVICE EXPERIENCE**

*Founding Board Member, Board Secretary, Western Pennsylvania Diversity Initiative (WPDI)* 2005 – Present  
Active involvement in developing the mission, vision, organizational structure and program marketing. As subcommittee member, played a leading role in programming the Diversity Symposium, an educational component of the Diverse City Festival in August 2007.

*Member, Leadership Pittsburgh, Inc.* 2006 – 2007  
Participant in the Leadership Development Initiative program. Class project: committee-based collaboration with Urban Redevelopment Authority to revitalize a distressed community.

*Founding Director, Our World of Learning* 1995 – 2001  
Organized a tutorial program for elementary school children in the Duquesne School District. Worked with local school officials and various civic organizations to develop program and partnerships.

*Member, Junior League of Pittsburgh, Inc.* 2005 – 2009  
Committees: Membership Development, American Girl Fashion Show, and Community Assessment & Development.

**AWARDS**

**Recognition:** Northside Leadership Conference's 24<sup>th</sup> Annual Dinner: Manchester Citizen Corporation Neighborhood Awardee, 2007; Proclamation: Pittsburgh City Council, 2007.



# JOHN P. DEFAZIO PRESIDENT

**OFFICE OF THE COUNTY COUNCIL**  
119 COURTHOUSE • 436 GRANT STREET  
PITTSBURGH, PA 15219  
PHONE (412) 350-6516 • FAX (412) 350-6499  
JOHN.DEFAZIO@ALLEGHENYCOUNTY.US  
[HTTP://WWW.ALLEGHENYCOUNTY.US/COUNCIL](http://www.allegHENYcounty.us/council)

EXECUTIVE &  
GOVERNMENT  
REFORM  
COMMITTEES, CHAIR  
MEMBER OF:  
APPOINTMENT REVIEW  
MARKETING

July 8, 2015

Ms. Tonya B. Johnson, Esq.  
Steptoe & Johnson, PLLC  
5100 Jane Street  
West Mifflin, PA 15122

Dear Ms. Johnson:

This letter is to inform you that at the Regular Meeting of Allegheny County Council held on July 7, 2015 Council approved your appointment to serve as a member of the Accountability, Conduct and Ethics Commission for a term to expire on December 31, 2015.

We congratulate you on your appointment and wish you the best of luck in the undertaking. We look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

The Honorable John P. DeFazio  
President of Council

cc: Timothy Moury, Chair, Accountability, Conduct and Ethics Commission  
Laura Zaspel, Director, Allegheny County Human Resources Department