

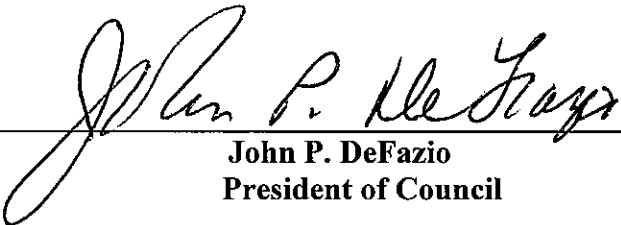
APPOINTMENT

Approving the reappointment of Suzanne M. Vertosick to serve as a member of the Council of Friends Organization (Harrison Hills Park) for a term to expire on June 3, 2016.


SPONSORED BY COUNCIL MEMBER FUTULES

In Council JUNE 3RD, 2014.

Read and approved by Motion of Council.



John P. DeFazio
President of Council

Attest: 

Jared Barker
Chief Clerk
Allegheny County Council



COUNTY OF ALLEGHENY

OFFICE OF THE COUNTY COUNCIL
119 COURTHOUSE • 436 GRANT STREET
PITTSBURGH, PA 15219
PHONE (412) 350-6490 • FAX (412) 350-6499
COUNCIL@COUNTY.ALLEGHENY.PA.US
WWW.COUNTY.ALLEGHENY.PA.US/COUNCIL

Nomination for Reappointment

Friends of the Parks Nomination Form

Council Member Nick Futules


Nominee: Suzanne M. Vertosick

Address: 1218 Union Avenue Natrona Heights, PA 15065

Phone: 412-759-6998 Email: svertosick@comcast.net

This nominee shall be a member of the Council of Friends of Harrison Hills Park. He/She is representative of:

- | | | | |
|-------------------------------------|-------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | Labor | <input type="checkbox"/> | Disability Community |
| <input checked="" type="checkbox"/> | Education | <input type="checkbox"/> | Sports & Athletic Programs |
| <input type="checkbox"/> | Environmental Advocates | <input type="checkbox"/> | Landscape Architecture |
| <input type="checkbox"/> | Historic Preservation | <input checked="" type="checkbox"/> | Other (please specify) |
| | | | <u>Fundraising</u> |

Council Member Signature: 

Date: 5/27/14

Suzanne M. Vertosick

E-mail: svertosick@comcast.net § Phone: 412-759-6998
1218 Union Avenue, Natrona Heights, PA 15065

WORK EXPERIENCE

The Extra Mile Education Foundation

September, 2002 — Present

Director of Programs

- Liaison for the Extra Mile-supported schools and the funding community, identifying programmatic needs and securing necessary funding.
- Development activity for the Foundation includes strategic planning; development strategy and goal setting; proposal writing and submission; production of letters, brochures, and annual report; management of website and social media; special events management; prospect research; and donor relations.
- Project manager for the evaluations conducted by the University of Pittsburgh.
- Oversight of all capital needs at the Extra Mile-supported schools
- Project manager for merger of four Extra Mile-supported schools into two schools, including oversight of capital improvements and facility upgrades.
- Oversight of schools' budgets and the Foundation's adjunct scholarship program.
- Secured restricted funding needed for state-of-the-art computer laboratories, and program of systematic replacement since 2002; initiated program of technology maintenance at all schools to insure consistent system operations.
- Supervised the installation of two playgrounds and a science laboratory.

The Mendelssohn Choir of Pittsburgh

May, 1997 — September, 2002

Executive Director

- Responsible for oversight of professional choral ensemble with staff of five and \$400,000 annual budget.
- Managed all development, marketing, financial, and administrative functions of the Choir with designated committees of the Board of Directors and Artistic Director.
- Responsible personnel contracts, office leasing and performance venues.
- Responsible for the Choir's contractual relationship with the Pittsburgh Symphony Orchestra and assisted with national and international touring arrangements and annual concert series.
- Managed annual high school choral program.

Carlow University (College)

September, 1993 — March, 1997

Director of Annual Giving

- Responsible for Carlow College's unrestricted giving program including Alumnae campaign; Board of Trustees campaign; corporate and foundation program; faculty and staff campaign; student campaign.
- Created campaigns for the Carlow Hill College (Bedford Avenue campus) and the Carlow Campus School.
- Responsibilities for all campaigns included letters, proposals, brochures and campaign reports; multiple telemarketing campaigns including volunteer recruitment and scheduling, and cultivation events.
- Assisted Executive Director for Advancement with prospect research and special events.

The Pittsburgh Children's Museum

February, 1991 — September, 1993

Director of Development

- Responsible for securing all Museum unearned revenue
- Managed annual giving and membership; corporate and foundation relations; government grant submissions; and special events. Responsibilities included production of all campaign materials, yearly membership brochure and annual report, and campaign reports. Updated Museum fundraising operation through installation of computer system and fundraising data management software.
- Initiated government advocacy program, traveling annually to Harrisburg to meet with area legislators.
- Managed all special events in conjunction with Museum staff.

The Pittsburgh Symphony

September, 1987 — January, 1990

Director of Corporate and Foundation Relations

- Promoted to Director of Corporate and Foundation Relations after holding positions as Associate Director of Development and Director of Individual Giving.
- Member of Symphony senior staff and responsible for all major corporate and foundation giving.
- Managed the Symphony's government grants program including submission of annual requests to the National Endowment for the Arts (operating support and \$1 million Endowed Chairs program).
- Created Symphony's first government advocacy program
- Initiated the Symphony's first Corporate Sponsorship program resulting in the development of the sponsored concert evenings for both the Symphony season and the Pops concerts.

Area schools

September, 1975 — September, 1987

Teacher

- Music instructor - elementary through collegiate instruction

EDUCATION

— 1983

Duquesne University

Master's in Music Education (M.M.Ed.)

REFERENCES

References available upon request.

NICHOLAS W. FUTULES DISTRICT 7



OFFICE OF THE COUNTY COUNCIL

119 COURTHOUSE · 436 GRANT STREET
PITTSBURGH, PA 15219

PHONE (412) 350-6555 · FAX (412) 350-6499

NICHOLAS.FUTULES@ALLEGHENYCOUNTY.US

[HTTP://WWW.ALLEGHENYCOUNTY.US/COUNCIL](http://www.allegHENYcounty.us/council)

PARKS, CHAIR

COMMITTEE MEMBER OF:
APPOINTMENT REVIEW

ECONOMIC

DEVELOPMENT

& HOUSING

EDUCATION

EXECUTIVE

GOVERNMENT REFORM

HEALTH & HUMAN

SERVICES

PUBLIC SAFETY

PUBLIC WORKS

MARKETING

June 9, 2014

Ms. Suzanne M. Vertosick
1218 Union Avenue
Natrona Heights, PA 15065

Dear Ms. Vertosick:

This letter is to inform you that at the Regular Meeting of Allegheny County Council held on June 3, 2014 Council approved your reappointment to serve as a member of the Council of Friends to Harrison Hills Park for a term to expire on June 3, 2016.

We congratulate you on your reappointment and wish you the best of luck in this undertaking. We look forward to receiving your recommendations and stand willing to assist you in any way you believe appropriate.

Sincerely,

Nicholas W. Futules
District 7 Representative

cc: Andy Baechle, Director, Allegheny County Parks Department

NF/eg