

Allegheny County Council

*County of Allegheny
436 Grant Street
Pittsburgh, PA 15219
Phone (412) 350-6495
Fax (412) 350-6499*



Committee Meeting Minutes

Thursday, December 13, 2007

4:00 PM

Conference Room 1

Committee on Budget and Finance

William Russell Robinson, Chair; Jim Burn, Joan Cleary, John DeFazio, Matt Drozd, Mike Finnerty, Brenda Frazier, Vince Gastgeb, and Jan Rea - Members

I. Call to Order

Summary: *The meeting was called to order at 4:00 PM*

Invited Guests:

Jim Flynn, County Manager or Designee

Amy Griser, Director, Budget & Finance

Derek Uber, Deputy County Manager

Summary: *Invited guests in attendance: Ms. Griser and Derek Uber*

Council staff in attendance: John Mascio, Jennifer Liptak, and Jared Barker

II. Roll Call

Roll Call: Present: Joan Cleary, Matt Drozd, Michael Finnerty, Brenda Frazier, and Chair William Robinson
Absent: Jim Burn, John DeFazio, Vince Gastgeb, and Jan Rea

III. Approval of Minutes

3605-07 Motion to approve the Minutes of the November 14, November 15, November 21, November 27 and November 29, 2007 Budget & Finance Committee Meetings.

Action: **A motion was made by Finnerty, seconded by Cleary, that this matter be Passed. The motion carried unanimously.**

IV. Agenda Items**Resolutions**

3592-07 A Resolution of the County of Allegheny amending the Grants and Special Accounts Budget for 2007 (Submission #17-07).

Sponsors: Chief Executive

Summary: *Ms. Liptak provided the committee with a summary of the bill. She said that after reviewing the bill, everything appeared to be in order.*

Action: **A motion was made by Finnerty, seconded by Cleary, that this matter be Affirmatively Recommended. The motion carried unanimously.**

3594-07 Resolution of the County of Allegheny authorizing the issuance of tax and revenue anticipation notes in the aggregate principal amount of \$45,000,000; providing for the date, interest rate, maturity date and place of payment in respect of the notes; accepting a proposal for the purchase of the notes; providing for the security of the notes; authorizing the proper officers to execute and deliver the notes; authorizing and directing the preparation, certification and filing of the proceedings with the Department of Community and Economic Development; appointing a paying agent and registrar; approving a form of note; and repealing inconsistent resolutions.

Sponsors: Chief Executive

Summary: *Ms. Liptak provided the committee with a summary of the bill. She said that the bill would authorize the issuance of tax and revenue anticipation notes in the aggregate principal amount of \$45,000,000 and that this issuance will provide the county cash in advance of real estate tax collections to cover expenditures during January and February. The notes will be paid by the end of 2008.*

She then deferred to Ms. Griser, who explained that a tax anticipation note (TAN) is a short-term debt instrument used by a municipality in order to raise funds to cover shortages prior to tax receipts. She said that the debt is typically retired once revenues are received and that the notes will be paid by the end of 2008.

She said that the Request for Proposal (RFP) for this TAN has been made available for response and that responses are due by 10:00 A.M. on Tuesday, December 18, 2007. She said that is the reason that information pertaining to the purchaser, interest rate, fees and issuance date are not available at this time. She said that the decision to have the bid due next week was based on advice from the County's financial advisors and through discussion with local financial institutions. She said that the County has been advised that we would most likely realize a much better rate if we receive bids on the December 18th rather than this week because market is unsettled due to ripple effects from the sub-prime mortgage failures.

She said that if the committee releases the bill it will be amended to include the purchaser, interest rate and issuance date prior to final approval at the December 18, 2007, Regular Meeting of Council.

Mr. Drozd asked her what the fees were for this transaction. She said that fees will be made available to Council.

The Chair indicated that this would be the final meeting of the year for this committee, and he thanked the administration, staff, and Council Members for their help and assistance throughout the year.

Action: **A motion was made by Frazier, seconded by Cleary, that this matter be Affirmatively Recommended. The motion carried unanimously.**

V. Adjournment

Summary: *The meeting adjourned at 4:25 PM*