

Bill No. 1323-03

No. 55-03-OR

AN ORDINANCE

An Ordinance of the County of Allegheny, Commonwealth of Pennsylvania, amending the Administrative Code, specifically the Accountability, Conduct & Ethics Code, in order to supplement the provisions governing Standard of Conduct by providing that "purely personal or political mail" is prohibited.

WHEREAS, County Council adopted Ordinance No. 35-01 on April 3, 2001, establishing the Accountability, Conduct and Ethics Code; and

WHEREAS, it is the intent of the Council to ensure that County employees know that the use of County mail for purely personal or political purposes is neither allowable nor acceptable; and

WHEREAS, Council intends to further set the ethical tone and environment that will prevail in the County, consistent with the purpose of the Accountability, Conduct and Ethics Code.

The Council of the County of Allegheny hereby enacts as follows:

Section 1. AMENDMENT OF ARTICLE 1013, SECTION 1013.09 OF THE ETHICS CODE

Section 1013.09, Standards of Conduct, Subsection N shall be amended to read as follows:

Section 1013.09 Standards of conduct.

N. Misuse of County resources

(1) No Covered Person shall use, request or permit the use of County resources, including, but not limited to, motor vehicles, equipment, and materials, except for County purposes.

(2) No Covered Person shall use County mail to transmit mail that is personal or political in nature.

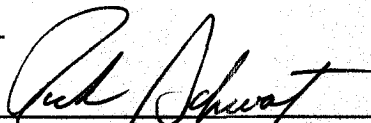
i. Official mail is mail which relates to the official duties of all applicable employees of the Government of Allegheny County and which is authorized to be transmitted in the mail through the Department of Administrative Services, or through an outside vendor under contract with the County or County employee.

SECTION 2. *If any provision of this Ordinance shall be determined to be unlawful, invalid, void or unenforceable, then that provision shall be considered severable from the remaining provisions of this Ordinance which shall be in full force and effect.*

SECTION 3. *Any Resolution or Ordinance or part thereof conflicting with the provisions of this Ordinance is hereby repealed so far as the same affects this Ordinance.*

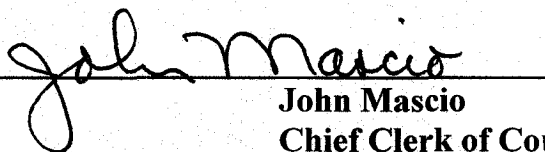
Enacted in Council, this 5th day of November, 2003

Council Agenda No. 1323-03



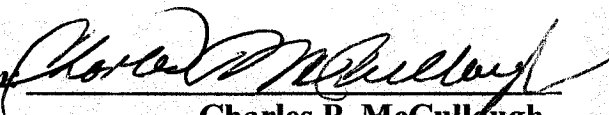
Rick Schwartz
President of Council

Attest:



John Mascio
Chief Clerk of Council

Approved as to form

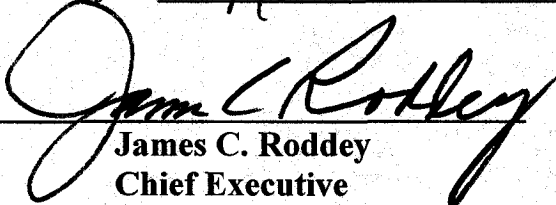


Charles P. McCullough
County Solicitor

Chief Executive Office


November 12, 2003

Approved:



James C. Roddey
Chief Executive

Attest:



Victoria Spence
Executive's Secretary