

No. 23-17-OR

AN ORDINANCE

Ordinance of the County of Allegheny authorizing the transfer of custody of miscellaneous items of County personal property to the Historical Society of Western Pennsylvania to allow for its maintenance and preservation at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to the miscellaneous items of County personal property at the Senator John Heinz History Center.

Whereas, on April 21, 2015, County Council passed a bill which became Ordinance No. 13-15-OR, which authorized the transfer of custody of: (1) official minutes of meetings of the Allegheny County Board of Commissioners from January 23, 1868 through December 27, 1999 and (2) document books of the Allegheny County Institution District from 1940 through 1977 to the Historical Society of Western Pennsylvania, doing business as the Senator John Heinz History Center, hereinafter the "Heinz History Center," to allow for the maintenance and preservation of these County records at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to these records at the Heinz History Center; and

Whereas, on October 18, 2016, County Council passed a bill which became Ordinance No. 35-16-OR, which authorized the transfer of custody of 32,000 County photographs to the Heinz History Center to allow for the maintenance and preservation of these County photographs at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to these records at the Heinz History Center; and

Whereas, the County is in possession of numerous items of personal property, including, but not limited to, photographic negatives and prints, film (in multiple formats), and volumes of miscellaneous official registers, dockets and other records related to veterans and elections (collectively the "County Personalty") which are in danger of deterioration due to lack of proper accommodations needed to maintain and preserve them; and

Whereas, the Heinz History Center is willing to serve as a custodian of this County Personalty, to maintain and preserve County Personalty at no cost to the County under preservation guidelines established by the Society of American Archivists and to provide public access to these photographs at the Heinz History Center; and

Whereas, Article IV, Section 2, Subsection k of the County's Home Rule Charter requires that the Allegheny County Council approve an ordinance authorizing the use of County personal property; and

Whereas, Allegheny County Council is of the considered opinion that the transfer of custody of the County Personalty to the Heinz History Center in order to allow for its maintenance and preservation at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to these photographs at the Heinz History Center is in the best interest of the County.

The Council of the County of Allegheny hereby enacts as follows:

SECTION 1. Incorporation of the Preamble.

The provisions set forth in the preamble to this Ordinance are incorporated by reference as set forth in their entirety herein.

SECTION 2. Authorization of the Transfer of Custody of the County Personalty to the HCC.

A. Acting pursuant to Article IV, Section 2, Subsection k of the County's Home Rule Charter, Allegheny County Council hereby authorizes the transfer of custody of the County Personalty as listed and described in detail in the document entitled "2017 Heinz History Transfer Elections, Veterans and Photography," which is attached hereto as Exhibit "A," to the Heinz History Center in order to allow the Heinz History Center to maintain and preserve the County Personalty at no cost to the County under preservation guidelines established by the Society of American Archivists and to provide public access to the County Personalty at the Heinz History Center.

B. The transfer of custody of the County Personalty to the Heinz History Center shall be made under such terms and conditions as the County Manager and such other appropriate County officers and officials deem necessary and prudent in order to carry out the purposes of this Ordinance.

C. Nothing in this Ordinance shall be construed or interpreted in any way as granting any ownership interest whatsoever to the Heinz History Center in the County Personalty. Ownership of the County Personalty shall remain at all times with the County.

SECTION 3. Severability. If any provision of this Ordinance shall be determined to be unlawful, invalid, void or unenforceable, then that provision shall be considered severable from the remaining provisions of this Ordinance, which shall be in full force and effect.

SECTION 4. Repealer. Any Resolution or Ordinance or part thereof conflicting with the provisions of this Ordinance is hereby repealed so far as the same affects this Ordinance.

SECTION 5. Effective Date.


This Ordinance shall enter into effect immediately.

Enacted in Council, this 10th day of October, 2017

Council Agenda No. 10330-17



John DeFazio
President of Council

Attest: 

Jared Barker
Chief Clerk of Council

Chief Executive Office October 13, 2017

Approved: 

Rich Fitzgerald
Chief Executive

Attest: 

Sonya Dietz
Executive's Secretary

Summary

On April 21, 2015, County Council passed a bill which became Ordinance No. 13-15-OR. This ordinance authorized the transfer of custody of: (1) official minutes of meetings of the Allegheny County Board of Commissioners from January 23, 1868 through December 27, 1999 and (2) document books of the Allegheny County Institution District from 1940 through 1977 to the Historical Society of Western Pennsylvania, doing business as the Senator John Heinz History Center, hereinafter the "Heinz History Center," to allow for the maintenance and preservation of these County records at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to these records at the Senator John Heinz History Center.

On October 18, 2016, County Council passed a bill which became Ordinance No. 35-16-OR, which authorized the transfer of custody of 32,000 County photographs to the Heinz History Center to allow for the maintenance and preservation of these County photographs at no cost to the County under same terms and conditions dealing with the County records transferred pursuant to Ordinance No. 13-15-OR.

The County is in possession of numerous items of personal property, including, but not limited to, photographic negatives and prints, film (in multiple formats), and volumes of miscellaneous official registers, dockets and other records related to veterans and elections (collectively the "County Personalty") which are in danger of deterioration due to lack of proper accommodations needed to maintain and preserve them.

Because Article IV, Section 2, Subsection k of the County's Home Rule Charter requires that the Allegheny County Council approve an ordinance authorizing the use of County personal property, an ordinance is required to authorize the transfer of custody of the County Personalty to the Heinz History Center. The proposed Ordinance authorizes the transfer of custody of the County Personalty as listed and described in detail in the document entitled "2017 Heinz History Transfer Elections, Veterans and Photography," which is attached hereto as Exhibit "A" to the proposed Ordinance, to the Heinz History Center under such terms and conditions as the County Manager and such other appropriate County officers and officials deem necessary and prudent. Further, the Ordinance provides that ownership of the County Personalty shall remain at all times with the County.

EXHIBIT A - 2017 HEINZ HISTORY TRANSFER
ELECTIONS, VETERANS AND PHOTOGRAPHY

Bureau	Title	Box	From	To
1	Election		Sept 1877	1928
2	Election - Polling Places			
2	Election Docket	1	1860	1877
3	Election Docket	2	1877	1885
4	Election Docket	3	1885	1891
5	Election Docket	4	1891	1897
6	Election Docket	5	1898	1902
7	Election Docket	6	1903	1906
8	Election Docket	7	1907	1911
9	Election Docket	8	1911	1919
10	Election Docket	9	1919	1925
11	Election Docket	10	1926	1931
12	Election Docket	11	1931	1935
13	Election Docket	12	1935	1936
14	Election Officer		1939	1939
15	Election Officer Dem Fall		1939	1939
16	Election Officer Rep		1939	1939
17	Election Results - Dem Spring		1934	1934
18	Election Results - Dem Spring		1936	1936
19	Election Results - Dem Spring		1940	1940
20	Election Results - Rep Spring		1934	1934
21	Election Results - Rep Spring		1936	1936
22	Election Results - Rep Spring		1940	1940
23	Division of Wards (City of Pittsburgh)	Volume 1	1889	
28	Veterans Burial Records	1	1885	1895
29	Veterans Burial Records	2	1888	1895
30	Veterans Burial Records	3	1895	1899
31	Veterans Burial Records	4	1899	1903
32	Veterans Burial Records	5	1903	1906
33	Veterans Burial Records	6	1906	1909
34	Veterans Burial Records	7	1909	1912
35	Veterans Burial Records	8	1912	1914
36	Veterans Burial Records	9	1914	1916

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ELECTIONS, VETERANS AND PHOTOGRAPHY

Bureau	Title	Box	From	To
37 Veterans	Veterans Burial Records	10	1916	1918
38 Veterans	Veterans Burial Records	11	1918	1919
39 Veterans	Veterans Burial Records	12	1919	1921
40 Veterans	Veterans Burial Records	13	1921	1922
41 Veterans	Veterans Burial Records	14	1922	1923
42 Veterans	Veterans Burial Records	15	1923	1925
43 Veterans	Veterans Burial Records	16	1925	1927
44 Veterans	Veterans Burial Records	17	1927	1928
45 Veterans	Veterans Burial Records	18	1928	1930
46 Veterans	Veterans Burial Records	19	1930	1931
47 Veterans	Veterans Burial Records	20	1930	1932
48 Veterans	Veterans Burial Records	21	1932	1933
49 Veterans	Veterans Burial Records	22	1933	1934
50 Veterans	Veterans Burial Records	23	1934	1935
51 Veterans	Veterans Burial Records	24	1935	1936
52 Veterans	Veterans Burial Records	25	1936	1937
53 Veterans	Veterans Burial Records	26	1936	1937
54 Veterans	Veterans Burial Records	27	1938	1940
55 Veterans	Veterans Burial Records	28	1939	1940
56 Veterans	Veterans Burial Records	29	1941	1942
57 Veterans	Veterans Burial Records	30	1942	1942
58 Veterans	Veterans Burial Records	31	1943	1943
59 Veterans	Veterans Burial Records	32	1944	1944
60 Veterans	Veterans Burial Records	33	1944	1945
61 Veterans	Veterans Burial Records	34	1945	1946
62 Veterans	Veterans Burial Records	35	1946	1946
63 Veterans	Veterans Burial Records	36	1946	1947
64 Veterans	Veterans Burial Records	37	1947	1948
65 Veterans	Veterans Burial Records	38	1948	1948
66 Veterans	Veterans Burial Records	39	1948	1948
67 Veterans	Veterans Burial Records	40	1948	1948
68 Veterans	Veterans Burial Records	41	1949	1949
69 Veterans	Veterans Burial Records	42	1949	1949

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ELECTIONS, VETERANS AND PHOTOGRAPHY

Bureau	Title	Box	From	To
70 Veterans	Veterans Burial Records	43	1949	1949
71 Veterans	Veterans Burial Records	44	1950	1950
72 Veterans	Veterans Burial Records	45	1950	1950
73 Veterans	Veterans Burial Records	46	1951	1951
74 Veterans	Veterans Burial Records	47	1951	1951
75 Veterans	Veterans Burial Records	48	1952	1952
76 Veterans	Veterans Burial Records	49	no box	
77 Veterans	Veterans Burial Records	50	1952	1952
78 Veterans	Veterans Burial Records	51	1953	1953
79 Veterans	Veterans Burial Records	52	1953	1953
80 Veterans	Veterans Burial Records	53	1954	1954
81 Veterans	Veterans Burial Records	54	1954	1955
82 Veterans	Veterans Burial Records	55	1955	1956
83 Veterans	Veterans Burial Records	56	1956	1957
84 Veterans	Veterans Burial Records	57	1957	1957
85 Veterans	Veterans Burial Records	58	1958	1958
86 Veterans	Veterans Burial Records	59	1958	1959
87 Veterans	Veterans Burial Records	60	1959	1960
88 Veterans	Veterans Burial Records	61	1960	1961
89 Veterans	Veterans Burial Records	62	1961	1962
90 Veterans	Veterans Burial Records	63	1962	1962
91 Veterans	Veterans Burial Records	64	1962	1963
92 Veterans	Veterans Burial Records	65	1963	1963
93 Veterans	Veterans Burial Records	66	1963	1964
94 Veterans	Veterans Burial Records	67	1964	1965
95 Veterans	Veterans Burial Records	68	1965	1965
96 Veterans	Veterans Burial Records	69	1965	1966
97 Veterans	Veterans Burial Records	70	1966	1966
98 Veterans	Veterans Burial Records	71	1966	1966
99 Veterans	Veterans Burial Records	72	1967	1967
100 Veterans	Veterans Burial Records	73	1967	1967
101 Veterans	Veterans Burial Records	74	1968	1968
102 Veterans	Veterans Burial Records	75	1968	1968

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ELECTIONS, VETERANS AND PHOTOGRAPHY

Bureau	Title	Box	From	To
103 Veterans	Veterans Burial Records	76	1969	1969
104 Veterans	Veterans Burial Records	77	1969	1969
105 Veterans	Veterans Burial Records	78	1969	1969
106 Veterans	Veterans Burial Records	79	1970	1970
107 Veterans	Veterans Burial Records	80	1970	1970
108 Veterans	Veterans Burial Records	81	1970	1970
109 Veterans	Veterans Burial Records	82	1971	1971
110 Veterans	Veterans Burial Records	83	1971	1971
111 Veterans	Veterans Burial Records	84	1971	1971
112 Veterans	Veterans Burial Records	85	1972	1972
113 Veterans	Veterans Burial Records	86	1972	1972
114 Veterans	Veterans Burial Records	87	1973	1973
115 Veterans	Veterans Burial Records	88	1973	1973
116 Veterans	Veterans Burial Records	89	1974	1974
117 Veterans	Veterans Burial Records	90	1975	1975
118 Veterans	Veterans Burial Records	91	1975	1975
119 Veterans	Veterans Deceased Soldiers Dockets	Q		
120 Veterans	Veterans Deceased Soldiers Dockets	S		
121 Veterans	Veterans Deceased Soldiers Dockets	T		
122 Veterans	Veterans Deceased Soldiers Dockets	U		
123 Veterans	Veterans Deceased Soldiers Dockets	V	1971	1971
124 Veterans	Veterans Deceased Soldiers Dockets	W	no year	
125 Veterans	Veterans Deceased Soldiers Dockets	X	1975	index only
126 Veterans	Veterans Widow Burial Records	1	1916	1919
127 Veterans	Veterans Widow Burial Records	2	1919	1927
128 Veterans	Veterans Widow Burial Records	3	missing	
129 Veterans	Veterans Widow Burial Records	4	1935	1960
130 Veterans	Veterans Widow Burial Records	5	1960	1972
131 Veterans	Veterans Widow Burial Records	6	1972	1975
132 Veterans	Veterans Widow Burial Records	7	1975	1979
133 Veterans	Catholic Charities Veterans Burials		1990s	
134 Veterans	Honorably Discharged Deceased Soldiers		1976	

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ELECTIONS, VETERANS AND PHOTOGRAPHY

Bureau	Title	Box	From	To
135 Veterans	Honorably Discharged Deceased Soldiers		1976	
136 Veterans	Honorably Discharged Deceased Soldiers		1976	
137 Veterans	Honorably Discharged Deceased Soldiers		1977	
138 Veterans	Honorably Discharged Deceased Soldiers		1977	
139 Veterans	Honorably Discharged Deceased Soldiers		1977	
140 Veterans	Honorably Discharged Deceased Soldiers		1977	
141 Veterans	Honorably Discharged Deceased Soldiers		1978	
142 Veterans	Honorably Discharged Deceased Soldiers		1979	
Photography	Video	8 boxes		
Photography	KCA Umatic	16		
Photography	KSP UmaticS	5		
Photography	VHS	44		
Photography	Beta	5		
Photography	Hi8	270		
Photography	Mini DV	2		
Photography	Photography film	6 boxes		
Photography	16 mm film	50 boxes		
Photography	Black metal boxes (poor condition)	6 boxes		
Photography	3 1/2 inch reel	3		
Photography	4 inch reel	1		
Photography	5 inch reel	1		
Photography	7 inch reel	33		
Photography	10 1/2 inch reel	5		
Photography	12 inch reel	2		
Photography	Emphemera	1 box		
Photography	Photos	2 boxes		
Photography	Photo negatives	47 boxes		
Photography	Glass negatives	1 box		
Photography	Negative log books/Park slides binder	3		

MEMORANDUM
OFFICE OF THE COUNTY MANAGER

TO: Jared E. Barker
Allegheny County Council

FROM: William D. McKain CPA
County Manager

DATE: September 21, 2017

RE: Proposed Ordinance

Attached is an Ordinance of the County of Allegheny authorizing the transfer of custody of miscellaneous items of County personal property to the Historical Society of Western Pennsylvania to allow for its maintenance and preservation at no cost to the County under preservation guidelines established by the Society of American Archivists and for public access to the miscellaneous items of County personal property at the Senator John Heinz History Center.

The Allegheny County Law Department has reviewed this legislation prior to submitting it to Council.

I am requesting that this item be placed on the agenda at the next Regular Meeting of Council.

2017 AUG 12 AM 10:41
RECEIVED
ALLEGHENY COUNTY COUNCIL