

APPOINTMENT

Approving the re-appointment of Dwight Boddorf to the Independent Police Review Board for a term to expire on December 13, 2026.

SPONSORED BY COUNCIL MEMBER DEWITT WALTON

In Council January 24, 2023.

Read and approved by Motion of Council.



Patrick J. Catena
President of Council

Attest: 

Jared Barker
Chief Clerk
Allegheny County Council

Approved by the Chief Executive January 26th, 2023.



Rich Fitzgerald
Chief Executive

Attest: 

Jennifer Liptak
Chief of Staff

Dwight Boddorf

98 South Bryant Avenue • Bellevue, Pa 15202 • Phone: (814) 591-8810 • E-Mail: mdboddorf@outlook.com

November 22, 2022

Allegheny County Council and County Executive

Subject: Letter of interest to serve on the Allegheny County Police Review Board

Dear County Council Members and Mr. Fitzgerald:

I am submitting this letter of interest and my resume for consideration for joining the Allegheny County Police Review Board. I firmly believe that if appointed to the Board, I would weigh all the factors in the given situation and bring a unique perspective that would be more balanced than most due to several experiences. I have experience working with police at the municipal and federal levels to help solve community problems. I also have experience with individuals harmed by policing actions and bring a unique perspective on the use of force due to my combat experiences from serving in Iraq. Furthermore, I have assisted numerous officers and individuals harmed by police actions in getting mental healthcare.

Having spent more than the last decade as a manager in education, the federal and local governments, and military service, I understand the daily difficulties that various communities and their residents face. I also understand the difficulty in policing as well as making life-and-death decisions in mere moments; despite some challenges between communities and police departments, I have seen the successes achieved when the public and police come together to solve problems. I would be proud to continue serving residents of Allegheny County in a different capacity and contribute to the oversight and success of the Allegheny County Police Review Board.

My attached resume outlines all that I would bring to the Board. Listed below is a quick summary of my skills and experience:

- A Master of Public Affairs and Management degree from the University of Pittsburgh
- Experience in the use of force outside of law enforcement
- Experience working with police departments at the local and federal level
- Management experience in education and both local and federal government
- Proven ability to coordinate with various communities, businesses, and non-profit organizations.

Further details about my qualifications can be found in the enclosed résumé. Please contact me at (814) 591 - 8810 or mdboddorf@outlook.com to set up an interview.

Thank you for considering me for this position, and I look forward to hearing from you soon.

Sincerely,
Dwight Boddorf

Dwight Boddorf

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Summary

Government management professional possessing excellent project management, community leadership, and customer service skills with a strong background in personnel management, public relations, and fiscal management.

Key Strengths

- Broad knowledge of government operations
 - Strong network in the Greater Pittsburgh community
 - Strong technology skills
 - Experienced in fiscal management
 - Experienced in public relations
 - Adaptive leader
 - Strong analytical skills
-

Work Experience:

Borough of Tarentum

September 2022 - Present

Borough Manager

- Serves as the Borough's Chief Administrative Officer responsible for managing administration, finance, human resources, collective bargaining, and citizen communications. Additionally responsible for planning, land use and zoning, building inspection, code enforcement, public works (including stormwater management), and municipal facilities.
- Responsible for administering approximately 15 million dollars in combined funds, including payroll, accounts receivable, and payable administration.
- Responsible for oversight and implementing the Borough's electric and water distribution systems.
- Responsible for all public relations, including a complete update of the Township's website, logos, and letterheads, and relationships with local media personnel.
- Represent the Board of Commissioners at various meetings, functions, and events: serve as a liaison to various civic or governmental organizations and committees, task forces, boards, and commissions.

Township of Stowe

November 2021 – September 2022

Township Administrator

- Served as the Township's Chief Administrative Officer responsible for managing administration, finance, human resources, collective bargaining, citizen communications, planning, land use and zoning, fire prevention and protection, building inspection, and code enforcement.
- Responsible for effectively administering approximately 7 million dollars in combined funds, including administration of payroll, accounts receivable, and payable.
- Assisted in cultivating and pursuing grants, funding, and collaboration opportunities. Responsible for recovering over \$350,000 in unreimbursed grant funds within the first 6 months of hire.
- Responsible for all public relations, including a complete update of the Township's website, logos, and letterheads, and relationships with local media personnel.
- Represent the Board of Commissioners at various meetings, functions, and events: serve as a liaison to various civic or governmental organizations and committees, task forces, boards, and commissions.

Allegheny County**March 2019 – November 2021****Chief Veterans Affairs Officer**

- Led the Veterans Affairs team of five focused, knowledgeable, and caring resource specialists committed to providing a comprehensive advocacy support center devoted to the veteran community; supervised staff working with veterans and their families to ensure receipt of all appropriate benefits.
- Developed executive summaries, white papers, and project updates for the County Manager and Council.
- Prepared annual budget of approximately \$800,000, authorized payment of public funds for burial benefits of wartime veterans and their spouses, and authorized payments for foundation fees for federal grave markers.
- Assisted in cultivating and pursuing grants, funding, and collaboration opportunities. Responsible for receiving the first grant in the department's history.
- Served as Allegheny County's primary liaison with veterans' organizations regarding housing and homelessness issues; interfaces with the Department of Economic Development and or the Department of Human Services as appropriate to address housing challenges and opportunities.
- Developed and maintains appropriate relationships with Federal, State, and County agencies to ensure that eligible veterans secure pensions and other benefits promptly.
- Established a regional system for outreach and support to veterans throughout Allegheny County by effectively utilizing strategies to address the veteran community's increasing needs.
- Advocated for a continuum of care for services for veterans related to physical and behavioral healthcare needs.

Stay at Home Parent**March 2018 – March 2019****Department of Veterans Affairs, VA Butler Healthcare****July 2016 – March 2018****Public Affairs Officer/Chief Veterans Experience Officer**

- Responsible for the development, coordination, implementation, and maintenance of public information and community relations programs designed to promote understanding, confidence, and goodwill between the facility, surrounding communities, individuals, volunteers, and groups interested in and affected by the facility VA.
- Acts as an executive member of the VA Healthcare System, often representing the Director at public functions.
- I was responsible for managing key facility personnel, including Patient Advocate, Public Affairs Specialist, and My HealtheVet Coordinator.
- Served as the key recruitment and admissions officer for the facility, with a total patient population of 22,000.
- Assist patients, their families and representatives, and facility staff members in recognizing and removing institutional barriers to providing optimum health care to Veterans, identify existing and potential problem areas, and suggest solutions or alternatives to current procedures that contribute to these problems.
- Responsible for creating and maintaining the crisis communication plan for the facility.
- Responsible for leading the facility's customer service department and Veteran conduct board. Including training VA staff members on benefits usage and teaching them how to explain benefits to members of the public effectively.
- Design and implement social media and internal communications to develop holistic multichannel, multi-stakeholder programs.

Community College of Allegheny County:

July 2012 – July 2016

Director of Military and Veterans Services

- Responsible for operations and strategic planning of a 6 million dollar per year division of the college.
- Responsible for growing veteran and dependents enrollment by over 15 percent each year.
- Assisted students in applying for a wide variety of DVA programs and services.
- Develop positive, proactive working relationships with media members and other third-party influencers nationally and in key markets to grow the Veteran population.
- Developed and maintains a strong rapport with various community organizations and governmental contacts, volunteers, and other colleges.
- Responsible for creating and executing a comprehensive recruitment plan for military-affiliated students.
- Responsible for informing students about how Financial Aid will affect their GI Bill funds.
- Developed and secured funding for grants and strategic initiatives.
- Effectively interacted and built relationships with professional and administrative staff.
- Responsible for five employees and ten work-study students across the college.

Community College of Allegheny

January 2013 – July 2015

Director of Center for Excellence for Veterans Grant

- Maintained and operated various software programs required for grant reporting.
- Responsible for creating Veteran Orientation for both students and faculty.
- Initiated and developed new co-curricular veteran programming and assessed and revised existing programs.
- Responsible for creating and leading initiatives to enable student success and retention.
- Assisted students in applying for a wide variety of DVA programs and services.
- Monitored and reconciled grant expenditures.

Pennsylvania State University:

**Veterans Affairs and Financial Aid
2011**

Fall 2009- Summer

- Provided leadership to the campus Veterans Organization and acted as a liaison for the college.
- Provided prospective students with information and application materials for Veterans benefits and financial aid.
- Maintained records that complied with federal and state regulations and prepared records for corresponding audits.

United States Marine Corps

2005-2008

- Responsible for conducting movement and combat operations in support of Operation Iraqi Freedom.
- Responsible for training, maintenance, health, welfare, and discipline of a four-person unit.

Professional Memberships:

Southwestern Pennsylvania Veterans Veteran Suicide Prevention Coalition: Chair	April 2020 – November 2021
South Pittsburgh Opioid Action Coalition: Member	January 2020 - Present
National Association of Counties: Veterans and Military Services Committee	January 2020 - November 2021
Victory Media: Board of Directors for Military and Veteran Friendly Colleges	May 2015 - 2019
Region II Veterans Chair for National Student Affairs Administrators in Higher Education	May 2015 - 2016

Awards:

Pennsylvania Veterans Services Award

Allegheny County Luchinno Award
Modern Government Leader Award
VHA National Communications Award
CCAC President's Innovation Award

Additional Skills:

Very Proficient in Mac and Windows operating systems, VAONCE, VONAPP, Salesforce, Microsoft Office Suite, DATATEL, multiple social media applications, TeamSite, Photoshop, SharePoint, Adobe Creative Suite, VA operating systems, and desktop and internet software applications.

Education:

University of Pittsburgh	December 2017
Master of Public Policy and Management	

Pennsylvania State University	May 2012
Bachelor of Elementary Education in Elementary Education	
Minor in Psychology	

Certifications:

Leadership Pittsburgh	August 2015
Community Leaders Course for Veterans	