

Allegheny County Council

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Meeting Minutes

Wednesday, February 3, 2016

4:30 PM

Conference Room 1

Executive Committee

Nick Futules, Chair

Members: John DeFazio; Mike Finnerty; Cindy Kirk; Ed Kress; Bob Macey; John Palmiere

I. Call to Order

The meeting was called to order at 4:36.

Invited Guests: Jack Cambest, County Council Solicitor

Mr. Cambest was present.

II. Roll Call

Members Present: 7 - Nick Futules, John DeFazio, Michael Finnerty, Cindy Kirk, Ed Kress, Bob Macey and John Palmiere

Members Absent: 0

Members 1 - Sue Means

Non-Members:

Members Present: 7 - Nick Futules, John DeFazio, Michael Finnerty, Cindy Kirk, Ed Kress, Bob Macey and John Palmiere

Members Absent: 0

Members 1 - Sue Means

Non-Members:

III. Approval of Minutes

[9402-16](#) Motion to approve the minutes of the Executive Committee meeting of Allegheny County Council held on March 18, 2015

A motion was made by Macey, seconded by DeFazio, that this matter be Passed.

The motion carried by the following vote:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means

Non-Member:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means

Non-Member:

[9403-16](#) Motion to approve the minutes of the Executive Committee meeting of Allegheny County Council held on June 3, 2015

A motion was made by Finnerty, seconded by Macey, that this matter be Passed.

The motion carried by the following vote:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

9404-16

Motion to approve the minutes of the Executive Committee meeting of Allegheny County Council held on June 16, 2015

A motion was made by DeFazio, seconded by Palmiere, that this matter be Passed. The motion carried by the following vote:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

9405-16

Motion to approve the minutes of the Executive Committee meeting of Allegheny County Council held on January 13, 2016

A motion was made by Finnerty, seconded by Palmiere, that this matter be Passed. The motion carried by the following vote:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

Members Yes: 6 - Futules, DeFazio, Finnerty, Kress, Macey and Palmiere

Members Abstain: 1 - Kirk

Members Absent: 0

Members 1 - Means
Non-Member:

IV. Agenda Items

Discussion Topic: Office of County Council Staffing and Personnel Handbook

The committee entered executive session to discuss staff issues.

After returning from executive session, the Chair summarized the individual staff interviews that had taken place the day before and described some of the issues and concerns that had been raised by the staff members, and Mr. Catanese noted that he felt that the process had been helpful.

The Chair noted that one staff member had requested a title change and suggested that the Committee consider that request.

In addition, the Chair indicated that multiple members of the staff cited concerns about upward mobility within the office.

Ms. Kirk indicated that she had been impressed with the staff members during their interviews.

The Chair and Ms. Kirk discussed the benefits and downsides of varying staff hours, working from home, and other similar issues relating to time.

The committee discussed issues that have arisen between the staff regarding starting times and time within the office.

The committee expressed a desire to conduct annual staff evaluations.

The Chair discussed the new organizational chart.

The Chair provided a brief overview of the new policy manual and asked that the Committee be prepared to approve a final version of the manual at the next meeting.

V. Adjournment

The meeting adjourned at 6:18.